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*a golden state foods company*

## **Kitter**

### **Employer**

KanPak  
1016 S Summit St,  
Arkansas City, KS 67005  
620-442-6820

### **Job Description**

*KanPak® is a global leader in the development and manufacturing of the very best beverage, yogurt and dessert solutions. Aseptic technology is at the heart of many products we create, allowing all KanPak® products to ship and store without refrigeration for up to 12 months, but it's our state-of-the-art beverage manufacturing capabilities and exceptional customer service that really set us apart from competitors.*

*Coffee beverages, creamers, yogurt, frozen desserts, and specialty beverages – no matter what kind of product you're looking for, we can deliver. Our aseptic processing and packaging makes our solutions more convenient, efficient and environmentally friendly.*

We are seeking an energetic, skilled **Kitter** for our facility in Arkansas City, KS.

**Hours:**

**Compensation:**

**Job Type:** Full-time

#### **Job Summary:**

Kitter is responsible for building kits and/or super sacks in accordance with production schedule. While ensuring that all ingredients, materials, and packaging are prepared and ready for the production line. Their role is essential in maintaining the flow of production while adhering to food safety, quality, and organizational standards.

#### **Responsibilities:**

- Coordinate KanPak Quality activities and operations to meet objective for quality, food safety, integrity, regulatory compliances, cost, safety and customer satisfaction at KanPak

- Participate in formulating and administering division's short and long range goals and objectives for business growth
- Build kits and/or super sacks per customer specifications and in accordance with production schedule
- Comply with all KanPak policies and Good Manufacturing Practices (GMP) as well as state and federal law to ensure food safety and food defense is maintained
- Ensure the correct quantities of ingredients are prepared in advance for each batch or production line.
- Assemble items based on specific recipes or production requirements, ensuring everything is pre-measured and ready to be used.
- Maintain strict housekeeping protocols to ensure compliance with all policies and practices
- Daily cleaning and sanitizing of kitting area to ensure compliance as note above
- Use all proper PPE to ensure safe handling of materials
- Communicate any issues, concerns, or risks, to supervisor or lead in a timely manner
- Perform other related duties as assigned
- Use Scan gun, scales, calculators, scoops and measuring utensils.

#### **Responsibilities related to the Job/Specific Site:**

##### **Social Responsibilities:**

- Maintain compliance with KanPak/GSF Code of Business Conduct, policies and procedures, management systems, and all applicable Environmental, Health, Safety and other regulations
- Act according to KanPak's Creed & Values

##### **Required Qualifications and Knowledge:**

- High School diploma or equivalent

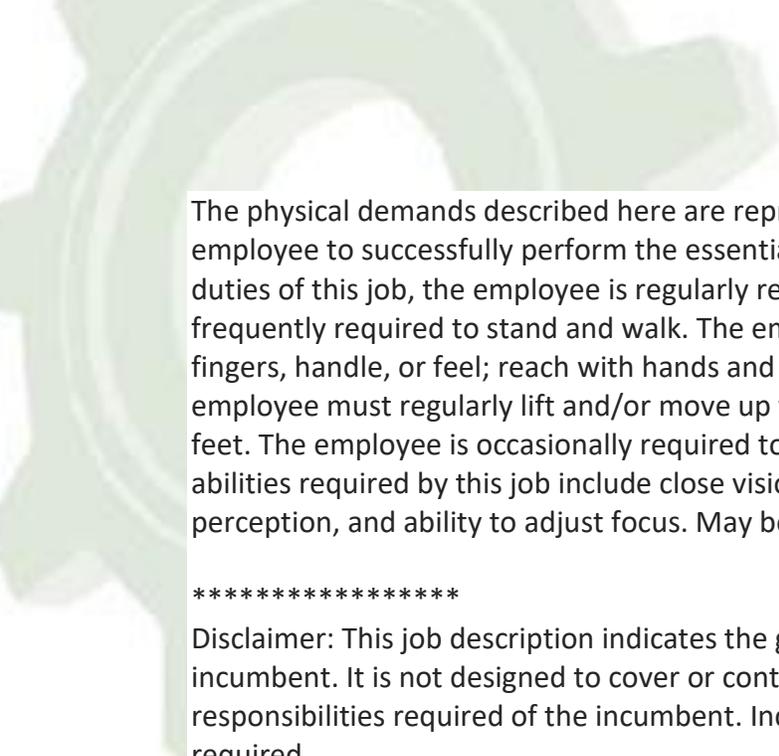
##### **Preferred Qualifications:**

- Forklift/ mobile equipment experience preferred
- Scan gun experience preferred

##### **Competencies/ Job Skills:**

- Demonstrated basic math skills
- Ability to accurately use a scale, calculator, etc
- Effective communication
- Organizational skills

##### **Physical Activity Requirements:**



The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is frequently required to stand and walk. The employee is frequently required to use hands to fingers, handle, or feel; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 50 pounds and occasionally carry up to 100 feet. The employee is occasionally required to climb up and down stairs/steps. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus. May be exposed to various allergens.

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Disclaimer: This job description indicates the general nature and level of work expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

KanPak, LLC encourages diversity in the workplace; we are an Equal Opportunity Employer. Minority/Female/Sexual Orientation/Gender Identity/Disability/Veteran Applicants only; No Recruiters please.

KanPak, LLC is an equal opportunity employer and, as such, affirms to recruit, hire, train, and promote, in all job classifications, without regard to race, religion, color, national origin, sexual orientation, gender identity, citizenship, sex, age, veteran status, disability, genetic information, or any other protected characteristic. KanPak will not discriminate against persons because of their disability, including disabled veterans, and will make reasonable accommodations for known physical or mental limitations of qualified employees and applicants with disabilities.

**Application Instructions:** [Here](#)

